Sherburn & Villages Committee minutes 4 August 2026

Present: Brian, Dave, Cynthia, Elaine, Sarah, Pauline R, John, Josie

In attendance: Deborah

Apologies: Mike, Pauline M, Millie, Steve

1.0 Minutes of the July meeting Agreed as a true record.	**Actions**
2.0 Matters arising 3.0 Brian was unable to attend the YHAR Recruitment & Retention event. 6.0 Brian reported on the Cygnet meeting hosted by Sherburn u3a, that had taken place on 3 August. Brian outlined the discussions that had taken place, in particular discussions by the Third Age Trust currently underway regarding campaigning by the Trust.	
3.0 Sarah, Assistant Treasurer 3.1 Sarah was welcomed to the meeting. 3.2 Following Sarah's absence over the last few weeks, Sarah returned to the Committee to take up her role as Asst Treasurer. 3.3 Pauline M and Sarah had previously discussed proposals to organise a team of asst treasurers who would manage the work of the Treasurer's role going forward.	
4.0 Chair's correspondence Deferred on this occasion.	
5.0 Committee member – nomination John completed a Committee member's nomination form, which was proposed and seconded.	
6.0 Reports 6.1 **Treasurer's report** 6.1.1 Pauline M had previously circulated the Treasurer's report to Committee. 6.1.2 Account balance currently stands at £15,902.03 6.1.3 Beacon finance training has been booked to take place via zoom on 19 August 2026. Pauline M, Dave and Beryl will take part in the training.	

6.1.4 The Gift Aid return will be completed before the end of the current financial year. 6.1.5 Deborah suggested that the 'Stripe' function might be linked to the new website. Deborah, Millie and Brian would liaise on this item. 6.1.6 Committee raised the issue of increasing costs and suggested an increase in Members' subscription fees might be considered.	**'Stripe' link liaison – Deborah, Millie & Brian** **Agenda item: Increased subscription fees.**
6.2 **Speakers Sec** 6.2.1 Steve had previously circulated the Speakers report to Committee. 6.2.2 Steve had also attached a draft poster for the ACT3 event organised by Pauline R, which is to take place at the September monthly meeting. 6.2.3 Dave drew attention to the Open Day and Renewals event due to take place on 15 October. Agreed agenda item for the next Committee meeting.	**Agenda item: Open Day/Renewals 15 October**
6.3 **Welfare Sec** Elaine had previously circulated the Welfare Sec report to Committee. A Get Well card had been sent to a Member.	
6.4 **Membership Sec** 6.4.1 Dave had previously circulated the Membership Sec report to Committee. 6.4.2 There are currently 588 Members. 6.4.3 Six Members had attended the recent New Members meeting. Some new Members have already integrated into some of our Sherburn u3a Groups.	
7.0 We are Sherburn The next meeting of We Are Sherburn will take place on 3 September at Selby College.	
8.0 Beacon training sessions for Group Leaders 8.1 Beacon training sessions for Group Leaders are due to take place on 5, 12 and 19 August at the Eversley Centre. The training will be delivered by Deborah. 8.2 Deborah outlined the session content: (a) Introduction to the Beacon site, familiarisation and instructions for login.	

(b) Introduction to the siteworks website, and presentation of 4 proposed template options for group activity pages. (c) Next steps – completion by Group Leaders of the 'preferences checklist'.	
9.0 Beacon training – expenses Committee agreed a payment of £25, to cover Deborah's expenses for delivery of an additional unexpected Beacon training session.	**Agreed – Expenses payment £25**
10.0 Website – GL's permissions/photos 10.1 Each Group Leader would be offered a choice between 1 of 4 template options for their group webpage, from simple to complex. 10.2 Each Group Leader would be offered additional training if required, once their group template preferences were made known. 10.3 Each Group Leader would be offered the inclusion of photos on their group page, if required. Photos would not be mandatory. 10.4 For those Group Leaders who may require editing facilities. Committee agreed that additional training and instructions would be arranged under a controlled method, once the new website is fully operational. 10.4 Committee agreed to add 'Siteworks emails' to next Agenda.	**Agreed – editing facilities training & instruction. To be arranged.** **Agenda item – Siteworks emails**
11.0 AOB 11.1 Pauline R requested a one off payment of £40 to purchase a storage box & padlock. 11.2 Committee agreed to the purchase.	**Agreed - £40 storage box purchase.**
12.0 Date of next meeting 8 September 2026 10am Eversley Park Centre	